



## Is the applicant an EEA National?

Yes – See documents below (page 1)

No – See page 2

## EEA Nationals - Acceptable ID Documents

Choose 3 documents from the below list. At least 1 of the documents must be from Group 1

### Group 1

- Current Driving Licence Photo Card (UK/Isle of Man/Channel Islands and EU)
- Valid Passport
- Original Birth Certificate (UK) - **Not valid for Post Office verification**
- Biometric Residence Permit (UK)
- Adoption Certificate (UK and Channel Islands)

### Group 2a

- Certified copy of a Birth Certificate (UK & Channel Islands) - **Not valid for Post Office verification**
- Current Driving Licence Photo Card (All other countries)
- Old Style Paper Driving Licence (UK/Isle Of Man/Channel Islands and EU)
- Marriage/Civil Partnership Certificate (UK and Channel Islands) - **Not valid for Post Office verification**
- HM Forces ID Card (UK)
- Firearms Licence (UK, Channel Islands and Isle of Man)
- Non EEA Immigration Document/Visa/Work permit

### Group 2b

- Bank or Building Society Statement (UK or EEA) (issued in the last 3 months)
- Financial Statement e.g. pension, endowment, ISA (issued in the past 12 months)
- Council Tax Statement (UK) (issued in the past 12 months)
- Benefit Statement e.g. child allowance, pension (issued in the last 3 months)
- EU National ID Card
- Mortgage Statement (UK or EEA) (issued in the past 12 months)
- Credit card statement (UK or EEA) (issued in the last 3 months)
- P45 / P60 statement (UK) (issued in the past 12 months)
- Utility Bill (issued in the last 3 months)
- Central/Local Government/Government Agency/Local Authority document (issued in the last 3 months)
- Cards carrying the PASS accreditation Logo (UK)
- Bank/Building Society Account opening confirmation letter (UK)
- Letter from a Head Teacher (16-19 year olds in full time education only used in exceptional circumstances when all other documents have been exhausted)
- Letter of Sponsorship from future employment provider (Non-UK/Non-EEA) (Valid only for applicants residing outside the UK at the time of the application)
- Non EEA Bank or Building Society statement (Valid only for roles whereby the applicant is living or working outside of the UK. Statement must relate to a bank or building society statement from the non EEA country in which the role is based)

If you require further info please get in touch.





## Non EEA Nationals - Acceptable ID Documents

Choose 3 documents from the below list. At least 1 of the documents must be from Group 1

### Group 1

- Valid Passport
- Biometric Residence Permit (UK)
- Certificate of Application issued by the Home Office
- Application Registration Card issued by the Home Office
- Current Residence Card
- Current Immigration Status Document containing a photograph
- Current Immigration Status Document

### Group 2a

- Certified copy of a Birth Certificate (UK and Channel Islands) - **Not valid for Post Office verification**
- Current Driving Licence Photo card (all other countries)
- Firearms Licence (UK, Channel Islands and Isle of Man)
- Non EEA Immigration Document/Visa/Work permit
- Old style paper Driving Licence (UK/Isle of Man/Channel Islands and EU)
- HM Forces ID Card (UK)
- Marriage/Civil partnership certificate (UK and Channel Islands) - **Not valid for Post Office verification**

### Group 2b

- Bank or Building Society Statement (UK or EEA) (issued in the last 3 months)
- Financial Statement e.g. pension, endowment, ISA (issued in the past 12 months)
- Council Tax Statement (UK) (issued in the past 12 months)
- Benefit Statement e.g. child allowance, pension (issued in the last 3 months)
- EU National ID Card
- Mortgage Statement (UK or EEA) (issued in the past 12 months)
- Credit card statement (UK or EEA) (issued in the last 3 months)
- P45 / P60 statement (UK) (issued in the past 12 months)
- Utility Bill (issued in the last 3 months)
- Central/Local Government/Government Agency/Local Authority document (issued in the last 3 months)
- Cards carrying the PASS accreditation Logo (UK)
- Bank/Building Society Account opening confirmation letter (UK)
- Letter from a Head Teacher (16-19 year olds in full time education only used in exceptional circumstances when all other documents have been exhausted)
- Letter of Sponsorship from future employment provider (Non-UK/Non-EEA) (Valid only for applicants residing outside the UK at the time of the application)
- Non EEA Bank or Building Society statement (Valid only for roles whereby the applicant is living or working outside of the UK. Statement must relate to a bank or building society statement from the non EEA country in which the role is based)



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[www.personnelchecks.co.uk](http://www.personnelchecks.co.uk)